

DEPARTMENT OF WORKFORCE DEVELOPMENT
DIVISION OF ECONOMIC SUPPORT
ADMINISTRATOR'S MEMO SERIES

NOTICE 00 - 07

ISSUE DATE: 04/18/00
DISPOSAL DATE: 03/31/01
RE: ADDITIONAL FUNDING FOR
PERSONAL CONTACTS OF
FOOD STAMP CASES

To: County Departments of Human Services Directors
County Departments of Social Services Directors
Tribal Economic Support Directors
W-2 Agency Directors

From: Jennifer L. Noyes /s/
Administrator

The purpose of this memo is to share the individual agency allocations for the additional funds being provided for personal contacts associated with conversion from paper Food Stamps to Electronic Benefits Transfer (EBT). These additional funds were identified in a recent letter to you from Secretary Stewart.

The funds will be added to the Income Maintenance Administrative Allocation. The funds are being provided in recognition of the critically important work that agencies must perform to convert food stamp clients to the EBT system. In particular, the requirements for conversion include:

- In advance of the conversion month, reach out to clients with EBT information;
- Conduct "in-person" client training, PIN selection and card issuance, making accommodations for special needs clients; and,
- Make a personal contact with all active cases that fail to respond to the regular outreach and notification efforts.

Although it is clear that both the W-2 agencies and the IM agencies have responsibilities for ongoing support of their respective Food Stamp cases, the requirements associated with EBT conversion outlined above are requirements for the IM agencies for all Food Stamp cases (both family and non-family cases). For that reason, the additional funding will be provided as an addition to the Income Maintenance Administrative Allocation.

REGIONAL OFFICE CONTACT: Area Administrators

ATTACHMENT

EBT - ADDITIONAL FUNDING TO PROVIDE PERSONAL CONTACTS

Using the food stamp case counts identified on CARES as of December 31, 1999, the total funding of \$200,000 is distributed as follows. Amounts calculated were rounded and a minimum of \$160 was provided for smaller caseloads.

County	Allocation	County	Allocation
Adams	1,910	Oconto	1,430
Ashland	2,150	Oneida	2,540
Barron	3,950	Outagamie	3,350
Bayfield	870	Ozaukee	1,140
Brown	8,670	Pepin	330
Buffalo	860	Pierce	1,000
Burnett	1,040	Polk	2,060
Calumet	800	Portage	3,230
Chippewa	3,120	Price	1,490
Clark	1,190	Racine	12,840
Columbia	1,690	Richland	1,320
Crawford	980	Rock	10,450
Dane	19,850	Rusk	1,260
Dodge	2,630	St. Croix	1,310
Door	950	Sauk	2,430
Douglas	4,460	Sawyer	1,540
Dunn	2,310	Shawano	1,730
Eau Claire	5,600	Sheboygan	3,040
Florence	290	Taylor	1,260
Fond du Lac	3,270	Trempealeau	1,690
Forest	580	Vernon	1,760
Grant	1,760	Vilas	740
Green	1,490	Walworth	2,590
Green Lake	860	Washburn	1,220
Iowa	1,250	Washington	2,560
Iron	460	Waukesha	5,480
Jackson	1,190	Waupaca	1,680
Jefferson	1,700	Waushara	1,530
Juneau	1,370	Winnebago	5,680
Kenosha	11,720	Wood	4,880
Kewaunee	470		
La Crosse	7,050	County Total	\$197,690
Lafayette	510		
Langlade	1,840	Tribe	
Lincoln	1,380	Bad River	280
Manitowoc	2,290	Lac du Flambeau	700
Marathon	5,460	Oneida Tribe	430
Marinette	2,320	Red Cliff	580
Marquette	760	Sokaogon	160
Menominee	570	Stockbridge-Munsee	160
Milwaukee *	0		
Monroe	2,510	Tribe Total	\$2,310
		Statewide Total	\$200,000

* Milwaukee County received separate funding under Over-the-Counter Issuance funding, available for EBT conversion.